**Applicant Registration form**

Please ensure your CV has been sent in **Word format** and all personal data/photos have been removed, in line with GDPR.

|  |  |
| --- | --- |
| Full name |  |
| Address |  |
| Home Telephone Number |  |
| Mobile Number |  |
| Email address |  |
| Are you over 18 years of age |  |
| Do you require a work visa for the UK/have a UK work visa? Please give details  How long have you resided in the UK? |  |
| Please provide your Right To Work Share Code (if relevant) |  |
| Do you require a position where you need to bring your child/children? Please give details |  |
|  | |
| Do you have a full driving license? |  |
| Do you have a clean license? If not please give details: |  |
| Are you a confident driver with;  Manual  Automatic |  |
| Are you willing to use your car for work? Please provide the make and colour or your car, and registration plate |  |
|  | |
| Do you have a childcare qualification? If yes give details: |  |
| Do you have a First Aid Certificate within the last 3 years? Date completed: |  |
| Do you have a safeguarding certificate? Date completed: |  |
| Do you have a professional cookery qualification? If yes, please give details: |  |
| Do you have an Enhanced DBS on the Update Service? |  |
| Are you Ofsted registered or willing to obtain?  Please give issue and expiry date |  |
|  | |
| **Description of position required**  Type of work positions you work would you like to apply for: *(please highlight)* | Live-in UK  Full time  Part time  Permanent  Temporary  Nanny  Mothers help  Nanny/PA  Maternity nanny  Housekeeper |
| Preferred location: |  |
| How far are you happy to travel to work: |  |
| Available to start from when: |  |
| Notice period for current role (check your contract): |  |
| Please highlight from the list what you have previous professional experience with and detail your experience: | Children with allergies:  Children with Special Needs:  Caring for twins or triplets  Weaning and introducing solids  Cooking  Housekeeping (specify your usual duties): |
| What hours/days would you prefer to work? |  |
| What is your minimum gross salary/hourly requirement? |  |
| Are you willing to travel with the family? |  |
| Do you speak any other languages? Please give details: |  |
| When are you available for interviews?  Can you do interviews over Zoom, Skype or WhatsApp video? |  |

**Reference Details**

**You must have consent from your referees to share their contact information, in line with GDPR**

When working with vulnerable people, it is a legal requirement that employers are provided with at least two references. At least two of these referee’s must be applied for by The Nanny Agent, upon your registration. If you do not wish a certain referee to be contacted, please highlight their name in red. They will be contacted upon a job offer.

|  |  |
| --- | --- |
| First Referee Name  Email Phone Number  Job title when at this role |  |
| Second Referee Name  Email Phone Number  Job title when at this role |  |
| Third Referee Name  Email Phone Number  Job title when at this role |  |
| I have sought permission to share their contact details with The Nanny Agent: | YES/NO |
| **Personal Information** | |
| Do you have any health issues/allergies your employer needs to be aware of?  If so, how might they accommodate this? |  |
| Do you have any dietary requirements? |  |
| You would not be able to smoke whilst in care of children or during your working day, would this be an issue? |  |
| Do you have any holidays booked? Please give exact dates |  |

**Personal declaration**

It is strongly suggested by The Nanny Agent that you have an up to date First Aid and Safeguarding qualification, as well as Nanny Insurance for any positions.

By sending this form to The Nanny Agent, I confirm that to the best of my knowledge the information provided in this application form is correct and my details can be held securely by The Nanny Agent. I understand that I must have at least two references applied for and that my DBS must be on the Update Service in order to start a new position, and this will be checked by The Nanny Agent upon registration.

I agree to pay for a new Enhanced DBS if it has expired, and for my driving licence information to be checked, if I am offered a position. If I am using my own car for a position, I understand that my Tax and MOT will be checked.

**Signature:**